

## **Gathering Permits**

- Application for permits can be downloaded from [www.longbeachtownship.com](http://www.longbeachtownship.com) or can be picked up at the Long Beach Township Police Department.
- Complete application and return to the Police Department (Attn: Officer Megan Keller) at least 14 calendar days prior to the event with the \$50.00 application fee (made out to Long Beach Township).
- Application will be reviewed and applicant will be notified of application status via phone call, email and/or mail.

\*Any questions please contact Officer Megan Keller at [mkeller@lbtpd.org](mailto:mkeller@lbtpd.org) or 609-361-2097

Long Beach Township  
Police Department  
6805 Long Beach Blvd.  
Brant Beach, New Jersey  
08008



Emergency 9-1-1  
Non-Emergency  
609-494-3322  
609-494-6900  
Fax Number  
609-494-6504

## Gathering Permit Application

**Application Fee: \$50.00 (check or money submitted with application)**

**Application Information:**

Name: \_\_\_\_\_ DL# \_\_\_\_\_

Home address: \_\_\_\_\_

Local address: \_\_\_\_\_

Phone numbers: \_\_\_\_\_  
Home: \_\_\_\_\_ Cell: \_\_\_\_\_

**Gathering Information:**

Date: \_\_\_\_\_ Time: \_\_\_\_\_ # of Guests: \_\_\_\_\_

Type of Event: \_\_\_\_\_

Location of Event: \_\_\_\_\_

Location & time of reception: \_\_\_\_\_

Will there be chairs, tents or music:  Yes  No Details: \_\_\_\_\_

**Official Use:**

Date of application: \_\_\_\_\_ Date approved: \_\_\_\_\_

Additional notes: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

## Chapter 131

### PARADES, ASSEMBLIES AND GATHERINGS

- |                                      |                                    |
|--------------------------------------|------------------------------------|
| § 131-1. Permit required.            | § 131-6. Bond required.            |
| § 131-2. Exceptions.                 | § 131-7. Permit contents.          |
| § 131-3. Application.                | § 131-8. Dune areas.               |
| § 131-4. Investigation of applicant. | § 131-9. Violations and penalties. |
| § 131-5. Fees.                       |                                    |

[HISTORY: Adopted by the Board of Commissioners of the Township of Long Beach 8-2-1974 as § 4-5 of the 1974 Code. Amendments noted where applicable.]

#### GENERAL REFERENCES

Dune area regulations — See Ch. 51, Art. I.

Licensing — See Ch. 111.

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#### § 131-1. Permit required.

No parades, assemblies, gatherings, meetings or group activities consisting of more than ten (10) persons shall be permitted anywhere within the territorial boundaries of the township unless the sponsors thereof shall have first obtained a permit from the Chief of Police of the township or his or her duly constituted deputy in accordance with the terms and provisions hereinafter set forth.

#### § 131-2. Exceptions.

The provisions of this chapter limiting or restricting parades, assemblies, gatherings, meetings and group activities shall not be deemed to apply:

- A. Where the assembly, gathering, meeting or group activity is to be held entirely within the boundaries of property owned by the sponsor and pursuant to the invitation of or by the owner of the property.
- B. To any assembly, gathering, meeting or group activity held in any commercial business establishment where arrangements have been made in advance with the owners of the establishment and where the assembly, gathering, meeting or group activity is held or carried on in a completely enclosed building.
- C. To a family group, which is defined for the purposes of this chapter to mean a group of persons all of whom are related to each other by blood or by marriage.

#### § 131-3. Application.

At least fourteen (14) calendar days prior to the date of the planned parade, assembly, gathering, meeting or group activity, application shall be made under oath to the Chief of

Police or to such other member of his or her department as he or she may designate. The application shall contain the name, address, age and occupation of the applicant or, in the event the application is made by a corporation, religious or fraternal organization, it shall contain the name, address and occupation of the officers and directors of the corporation, religious or fraternal organization. The application shall further set forth the purpose of the proposed parade, assembly, gathering, meeting or group activity, the date and proposed hours, the desired location and the number of anticipated participants. The procedures stated hereinabove shall be in addition to the provisions stated in Chapter 111, Licensing, § 111-2.

**§ 131-4. Investigation of applicant.**

The application shall not be granted until the Police Department shall have investigated that:

- A. The parade, assembly, gathering, meeting or group activity may be held without unduly interfering with the peace of other citizens and guests in the township by creating excessive noise or other disturbance.
- B. The parade, assembly, gathering, meeting or group activity will not create such a crowd or crowded condition so as to endanger or be likely to endanger persons or property in the township.
- C. The anticipated number of participants is realistic and that the bond as called for hereinafter has been satisfactorily posted.

**§ 131-5. Fees.**

- A. Each application shall be accompanied by an application fee of \$50 to defray the cost of investigation of the application. [Amended 7-7-2006 by Ord. No. 06-21C]
- B. Nothing therein contained shall require any application fee to be paid by any entity that is exempt from federal income taxes under the Internal Revenue Code.

**§ 131-6. Bond required.**

The township may require that the application be accompanied by a bond to indemnify all property owners, residents and visitors of the township for any loss or damage to property caused by or as a result of the parade, assembly, gathering, meeting or group activity. The bond shall also ensure the township that the area to be used shall be left in a clean and orderly condition. The bond shall be in form satisfactory to the Chief of Police and Board of Commissioners with sufficient surety to insure satisfaction in the event of default in any of the terms and conditions of the bond. The bond shall be in the amount of one thousand dollars (\$1,000.) for every one hundred (100) anticipated participants.

**§ 131-7. Permit contents.**

- A. Any permit granted pursuant to an application made under this chapter shall set forth:

- (1) The name of the applicant and the name of the sponsors of the parade, assembly, gathering, meeting or group activity, if the sponsor differs from the applicant.
  - (2) The date and hours for which the permit is valid.
  - (3) The place for which the permit is valid.
  - (4) The maximum number of persons allowed to participate or take part in the permitted parade, assembly, gathering, meeting or group activity.
- B. No permit shall be valid for more than a period of one (1) calendar day for the hours therein set forth.

**§ 131-8. Dune areas.**

No permit shall be granted for any parade, assembly, gathering, meeting or group activity which will take place on any dune area of the township.

**§ 131-9. Violations and penalties. [Added 7-18-1997 by Ord. No. 97-16C]**

A violation of this chapter shall be punishable as provided in Chapter 1, General Provisions, Article III, General Penalty.